



ELECTIONS OFFICER REGULATION

Enacted under the *Election Law*

TNR 23/2016

Enacted on June 23, 2016.

Hegus [SIGNATURE]

Hegus [NAME]

DEPOSITED IN THE TLA'AMIN
REGISTRY

ON ____/____/____
(day/month/year)

Signature of Law Clerk

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INTRODUCTORY PROVISIONS

Authority

1. This regulation is made pursuant to the *Election Law*.

Definitions

2. Unless specifically provided otherwise in these regulations, the terms used have the same meaning as defined in the *Election Law*.

“**election binder**” means the binder referred to in section 34 of the Law, compiling election documents and the elections officer’s final report;

“**elections officer**” means the individual appointed by the legislative assembly as elections officer under section 13 of the Law;

“**elections official**” means an individual appointed by the elections officer under section 14 of the Law; and

“**Law**” means the *Election Law*;

GENERAL PROVISIONS

Elections officials oath of office

3. Upon appointment, the elections officer and all other elections officials are required to take the Elections Officials Oath of Office (Schedule A).

Elections officer’s power to delegate

4. The elections officer may delegate any of his or her responsibilities under this regulation to an elections official.

Access to voters list

5. The voters list containing addresses and dates of birth of eligible voters may only be viewed and used by the elections officer or an elections official.

Submitting the election binder

6. The elections officer must compile and submit the election binder to the chief administrative officer within 10 business days of the final completion of the election or, if permitted by the chief administrative officer, a period of time reasonably considered practicable for the completion of the election binder.

Election report

7. Upon completion of an election, the elections officer must
 - a) complete Schedule B (Elections Officer’s Report);

- b) send a copy of the completed report to the chief administrative officer; and
- c) include a copy of the report in the election binder.

Commencement

- 8. This regulation is deemed to have come into effect on June 23, 2016.

SCHEDULE A

Elections Officials Oath of Office

I, [insert name], having been appointed as an elections official of the Tla'amin Government, will adhere to the following principles and will take on the following responsibilities as an elections official of the Tla'amin Government.

To the best of my knowledge and ability, and for the duration of my term as an elections official, I commit:

1. To strive to faithfully and impartially, exercise the powers and perform the duties identified in the *Elections Law*, regulations and policies;
2. To promote the unity and well-being of the Tla'amin Nation by cooperating with fellow Elections Officials, consulting and informing one another, and coordinating our actions with one another;
3. To act in the best interest of the Tla'amin Nation and to avoid any real, potential, or apparent conflicts of interests;
4. To act in good faith, and with due care, competence, and diligence, and without misrepresenting material facts;
5. To respect the confidentiality of information acquired in the course of my service to the Tla'amin Nation, except when authorized or legally obligated to disclose;
6. To ensure that all records, reports, and other information made available to me in my capacity as an Elections Official is used only in accordance Tla'amin law, regulations, and policy and returned to the Tla'amin Nation immediately upon completion of my term;
7. To respect and adhere to the *Tla'amin Constitution*, which honours and upholds Tla'amin ancestral practices, teachings and core values;
8. To encourage the development of a collective understanding of and respect for Tla'amin laws;
9. To make decisions and carry out responsibilities in compliance with Tla'amin laws;
10. To develop and maintain communications with the community in order to ensure accessible, accountable and transparent elections practices and processes;
11. To strive to be effective and professional in my communication with Tla'amin government officials, employees, and Tla'amin Citizens;
12. To be accountable for adhering to this oath.

Name (print)

Signature

SCHEDULE B

Tla'amin Nation – Elections Officer's Report

1. Name of Nation: Tla'amin Nation
2. Date of Election: _____
3. Type of election (General or By-election): _____
4. Date of last general election (month/year): _____
5. Total number of eligible voters: _____
6. (a) Total number of eligible voters residing on Tla'amin Lands: _____
 (b) Total number of eligible voters residing off Tla'amin Lands: _____
7. The notice of nomination meeting was:
 - a) Posted on the _____ day of _____, 20_____, at the following location(s):

 - b) Mailed to _____ (#) eligible voters during the period from the _____ day of _____ to the _____ day of _____, 20_____.
 _____ to the _____ day of _____, 20_____.
8. The nomination meeting was held on the _____ day of _____, 20_____, at _____, from _____ to _____.
 (location)
9. The polling notice was posted on the _____ day of _____, 20_____, at the following locations:

10. The poll was held on the _____ day of _____, 20_____, at the following location(s):

11. Mail-in Ballots

		For Hegus	For Legislator
A	Total number of mail-in ballot packages sent to electors (does <i>not</i> include second or third packages sent to the same elector)		
B	Total number of mail-in packages returned as undeliverable		
C	Total number of mail-in ballots returned by electors who voted in person at the polling station, or, where a declaration of lost, misplaced or unused mail-in ballot was duly completed.		
D	Total number of mail-in ballots rejected, therefore not placed in the ballot box (incomplete voter/witness declarations)		
E	Total number of mail-in ballots deposited in the ballot box		

12. Ballot Reconciliation

		For Hegus	For Legislator
A	Number of ballots cast by electors <i>voting in person</i>		
B	Number of <i>mail-in ballots</i> cast (Same as E, above)		
C	Number of ballots cast and rejected during the counting of the ballots		
D	Number of valid ballots cast		

13. Please complete all three columns:

Name of Candidate for Hegus	Mailing Address	Total Votes Received

14. Number of rejected, spoiled, or declined ballots for Hegus: _____

17. The following candidates have been publicly declared elected:

(a) To the Office of Hegus: Name: _____

(b) To the Office of the Legislator:

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

18. Additional Comments:

19. Declaration

I, _____, appointed to the position of Elections officer on the ___ day of _____ 20____, for the Tla'amin Nation, declare that the polling place(s) was kept open between the hours of 9:00 a.m. and 8:00 p.m. (local time), and that I have correctly counted the votes cast for each candidate and have performed all other duties required of me by the *Election Law*. I further declare that a copy of the official statement of results of the election will be posted at each place where the polling notice was posted and will be mailed to the last known address of all eligible voters.

Signature

Date

(Address)

(Address)



ORDER OF THE EXECUTIVE COUNCIL OF THE TLA'AMIN NATION

Executive Council Order No.: TNO-EC 38/2016

Approved and Ordered: June 23, 2016

Order

The Executive Council hereby replaces the existing *Elections Officer Regulation* with the attached amended *Elections Officer Regulation*, to take effect on June 23, 2016.

Authority

This Executive Council Order is made under the authority of the *Tla'amin Nation Election Law*.

*Signed by the Hegus on behalf of the
Executive Council of the Tla'amin Nation*

(Note: This portion is for administrative purposes only and is not part of the Order)

Authority under which the Order is made:

Law: *Election Law*

Other (please specify): N/A

DEPOSITED IN THE TLA'AMIN REGISTRY
ON <u>12 / 07 / 16</u> (day/month/year)
<u>Judith King</u> Signature of Law Clerk