



REQUEST FOR PROPOSALS (RFP)

DEMOLITION AND REMOVAL OF DERELICT BUILDING

TLA'AMIN NATION
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604.483.9646

ISSUE DATE: 13 FEBRUARY, 2019

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REQUEST FOR PROPOSAL (RFP)

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This completed form and RFP response must be received by the:

Tla'amin Nation

Please see submission guidelines below

Company Name:

Contact Person Name:

Address: _____

City: _____

Prov: _____ Postal: _____

E-Mail: _____

Phone: _____

Fax: _____

GUIDELINES for PROPOSAL DELIVERY

Submissions are to be delivered by e.mail to:

losa.luaifoa@tn-bc.ca

Subject: Building demolition proposal

Submission deadline: 08 March, 2019 at Noon, PST

Email attachments should be clearly marked with the name of the applicant

1. INFORMATION FOR RESPONDENTS

a. Summary

The Tla'amin Nation (TN) seeks proposals from qualified building demolition contractors for the demolition and removal of a dilapidated building, which is the Nation's former Band office located at 6686 Sliammon Road, Powell River, BC. The successful respondent will have qualified personnel who can handle all aspects of demolition, removal and disposal. Tla'amin will require the contractor to provide evidence that all materials have been disposed of legally. We believe the building contains hazardous materials including asbestos and mould.

A pre-bid on-site inspection will be available on Tuesday, 19 February, 2019 at 1:00 PM. Prospective bidders are encouraged to attend to view conditions. Respirators MUST be worn by anyone entering the building.

In no event shall TN be liable to respondents for any costs or damages incurred in connection with the RFP process, including but not limited to any and all costs of preparing a response to this RFP or any other costs incurred in reliance on this RFP. No respondent shall be entitled to repayment from TN for any costs, expenses, or fees related to this RFP. All supporting documentation submitted in response to this RFP will become the property of the TN. Respondents may withdraw their interest in the RFP, in writing, at any point in time as more information becomes known.

b. Background

TN (formerly Sliammon First Nation) is located in the Powell River region on the northern Sunshine Coast in southwestern British Columbia. TN was established as a self-governing modern treaty first nation on April 5, 2016, when the Tla'amin Final Agreement (the "Tla'amin Treaty") came into effect.

Tla'amin Lands are owned by TN in fee simple, and the Nation has law-making authority with respect to management, planning, zoning and development on Tla'amin Lands. Federal and provincial law also applies to all lands owned by TN.

2. REQUEST FOR DEMOLITION CONTRACTOR

a. Nature of Services Required

This Request for Proposals (“RFP”) is being issued by TN to solicit qualifications from demolition contractors to demolish an office building. Demolition is defined as the demolition, removal and disposal of the building.

b. Qualifications

Companies with demonstrated experience in building demolition and with an interest in making their services available to TN are invited to respond to this RFP. “Respondents” means the companies or individuals that submit proposals in response to this RFP. The selected Respondent, whether an individual, partnership, corporation or other legal entity must meet all regulatory requirements in BC, and must be capable of providing the specified services. All personnel working on the project shall be competent to perform the services required under this RFP document and must possess any necessary certifications. A Worksafe BC clearance letter will be required.

3. SUBMISSION INFORMATION

The successful applicant must meet the requirements set out in this RFP. Applicants shall submit the following information with their proposal:

- Executive Summary demonstrating understanding of the RFP;
- Number of years the applicant/firm has been in business;
- Identification of key staff and roles that each of them would play in fulfilling the proposal;
- Resumes and locations for each individual to be assigned to the file;
- Three (3) to five (5) most recent clients **and** corresponding references;
- General work plan and approach, **including** timelines and costs;
- Overall, all-inclusive fixed cost for the work, and a description of the basis, timing and terms of proposed billings; and,
- Evidence of Insurance: Commercial General Liability with limits not less than \$5,000,000; Workers Compensation clearance certificate; and Automotive Liability with limits not less than \$3,000,000 .

Submissions must be a MAXIMUM of eight (8) pages plus resumes and any other attachments.

4. EVALUATION

This section details all of the criteria against which proposals will be evaluated.

The Tla'amin Nation reserves the right not to select any proposal.

Applicants should ensure that they fully respond to all criteria in order to receive full consideration during evaluation.

A shortlist of applicants may be contacted for an interview.

Criteria

Proposals not clearly demonstrating that they meet the following criteria may be excluded from further consideration during the evaluation process.

Proposals for this RFP which meet all of the criteria will be evaluated as follows.

Proposals meeting the minimum criteria will be evaluated as follows:	Weight
Understanding of the requirements and completeness of proposal	5%
Qualifications and experience, including references	25%
Work plan, overall approach and timeline	20%
Cost quotation	50%
Total	100%

5. REFERENCES

TN will conduct reference checks on the chosen applicant. TN will not enter into a contract with any applicant whose references, in the opinion of TN, do not confirm the information provided in the RFP.

6. INQUIRIES

All responses to the RFP and any inquiries regarding the services of the anticipated contract or the administrative details of the RFP are to be directed to:

Losa Luaifoa
losa.luaifoa@tn-bc.ca

No Phone calls please.