



Employment Opportunity

Chief Financial Officer

The Tla'amin Nation is a modern, forward thinking, self-governing nation located on the beautiful upper Sunshine Coast (qathet Region).

Position Summary

Job Type: Full-time, permanent
Reporting to: Chief Administrative Officer
Department: Finance

The Chief Financial Officer provides overall leadership, direction and support for the overall management, recording and reporting of the financial affairs of the Tla'amin Nation. Advises the Chief Administrative Officer, Finance Committee and Executive Council on matters arising in financial management including budget, investment and treasury management and capital projects.

Key Responsibilities

Performs all duties and responsibilities in accordance with Tla'amin policies, standards, practices and procedures. Maintains confidentiality as required pertaining to members, clients, employees and general matters of the Nation.

- Accountable for providing strategic direction and leadership for accounting, tax, audit, financial planning and analysis, finance initiatives, and overarching financial functions.
- Responsible for treasury management, including the development of treasury program to facilitate cash management and forecasting, funding, and debt management.
- Develop and maintain data and financial models to support investment decisions and cost savings initiatives.
- Develop and recommend to the Finance Committee and Executive Council an annual operating plan and financial budget that supports the long-term strategy of the Nation.
- Report on the financial results and provide advice and guidance in the provision of effective financial services to the Finance Committee and Executive Council.
- Accountable for ensuring compliance with all financial obligations established by the laws.
- Accountable for designing and implementing appropriate processes to support the Nation in achieving the operational results expected by the Executive Council.
- Responsible for contributing to the safeguarding of assets by ensuring regular review and quality assurance of financial management and material management activities.
- Provide leadership to the finance team, focusing on continual performance improvement, change management, team development, coaching, and succession planning.
- Contribute to negotiating, managing, and closing all major financial agreements.
- Identifying and managing the Nation's liability and insurance requirements.
- Identifying, assessing, monitoring, and reporting on fraud and other financial risks.

Qualifications

- CPA or an advanced degree in business, finance, accounting, or an industry-appropriate field.
- Ten years of senior management experience working in and with Indigenous government.
- Extensive experience and knowledge in dealing with accounting systems, budgets, internal controls, business planning, and asset management.
- Advanced proficiency with accounting software and spreadsheet programs and applications.
- Strong communication skills, expressing information with consistency and clarity.
- Strong business acumen and strategic thinking.
- Facilitative leadership skills, coaching and developing your team and other staff and stakeholders.
- A strong passion for mentorship to establish the next generation of leadership.
- Acceptable Police Information Check.
- Valid B.C. Class 5 Driver's License and acceptable driver's abstract.
- Fully vaccinated against COVID-19.

Working Conditions

Work is performed primarily in an office environment. Occasional travel to attend meetings or training is required.

How to Apply

Please apply by sending your resume and cover letter by email to:

Jessie Peters, HR Manager at jobs@tn-bc.ca

Please note "Chief Financial Officer" in the subject heading of your e-mail

Drop-off/mail to Tla'amin Nation, 4779 Klahanie Rd, Powell River, BC, V8A 0C4

Closing Date: February 25, 2022

We thank all applicants for their interest, however only those shortlisted will be contacted.