



REQUEST FOR PROPOSAL (RFP)
Tla'amin Jurisdiction over Child and Family Services Technical Team

TLA'AMIN NATION
4779 KLAHANIE ROAD, POWELL RIVER, BC, V8A 0C4

ISSUE DATE: 06/04/2022

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REQUEST FOR PROPOSALS (RFP)

NO: TN2022-Jurisdiction

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This completed form and RFP response must be received by:

Marlane Christensen, Health Director
Tla'amin Health
4895 Salish Drive
Powell River, BC
V8A 0B6

Phone: (778)657-5898
Email: marlane.christensen@tn-bc.ca

Issue Date: 31/03/2022
Closing Date: 22/04/2022
Not later than 4:00 p.m. PST

<p>Applicant Information:</p> <p>Company Name: _____</p> <p>Address: _____ _____</p> <p>City: _____</p> <p>Prov: _____</p> <p>Postal code: _____</p> <p>Contact Person Name: _____</p> <p>E-Mail: _____</p> <p>Phone: _____</p>
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GUIDELINES for PROPOSAL DELIVERY

An electronic copy of your proposal must be delivered by email to:

marlane.christensen@tn-bc.ca

Subject: Tla'amin Jurisdiction over Child and Family Services Project Management Proposal

All attachments should be clearly titled, including the name of the applicant

Tla'amin Nation reserves the right to not select any proposal

1. Information for applicants

a) Summary

The Tla'amin Nation is working on a Child and Family Services Reform (CWR), and exercising its inherent jurisdiction to do so.

As a part of this process, Tla'amin Health is seeking proposals from consultants for a Technical Team that offers:

- 1) **Strategic planning:** Create an 18-month plan and long-term master plan including a resource forecast, material and resource costs and a schedule and working in partnership with the Child Welfare Reform Coordinator (CWRC) and CWR Working Group (CWRWG)
- 2) **Legal support:** Provide legal expertise to the Tla'amin Nation and support the implementation of next steps based on that guidance. Collaborate with the CWRC for concepts, priorities, and language to be used in any policies or laws.
- 3) **Implementation support:** Support the CWRC and Tla'amin Nation to implement the plan as it is being developed, given the time-sensitive nature of this work. This will include creating a partnership table with the Provincial and Federal Governments.
- 4) **Community engagement:** Without replicating previous or current efforts, engage with thought-leaders, Elders, front-line practitioners, and community members to inform this work.
 - a. Identify all the project Stakeholders requiring consultation
- 5) **Evaluation support:** Provide ongoing, culturally-guided evaluation of the process.
- 6) **Project management:** Manage all of the above roles, and liaise between the Technical Team, CWRC, and Tla'amin Nation regularly.

b) Background

Since 2016, the Tla'amin Nation has been self-governing. Important work towards self-determination has taken place for many years and generations preceding the return self-governance, especially over the last six years. Returning to a Tla'amin-centered way of doing things is a central commitment of our newly (2020) elected Hagus and legislators and we are seeing exciting developments in terms of language and cultural revitalization, land stewardship, economic development, and more.

Tla'amin Nation has taken strides towards the development of child and family services that are team-based, family-centered, and culturally grounded. The Nation also recently developed a new Comprehensive Nation Plan, and is in the process of developing and implementing the next 7-year Community Wellness Plan. A current Indigenous Services Canada (ISC) funded Child and Family

Services Reform Project is supporting capacity-building towards jurisdiction over child and family services.

A lot of work is still required to decolonize the structures under which our programs operate – including services for children and families. This is a constantly changing landscape. A dedicated technical team working behind the scenes to support the CWRC, working group, and Tla’amin Nation is needed.

For more about the Tla’amin Nation, visit the website:

<https://www.tlaaminnation.com/>.

For more about Tla’amin Health, visit the website:

<https://www.tlaaminhealth.com/>.

2. Request for Tla’amin Jurisdiction over Child and Family Services Technical Team

a) Nature of services required

Tla’amin Nation is requesting proposals from qualified consultants or firms to comprise a Technical Team to support the Tla’amin Nation’s child and family services jurisdiction capacity work. The scope of work is as follows:

Activity	Purpose:	Deliverables:
Create an 18-month plan and long-term master plan	To have a clear map moving forward, based on previous work that has been done a) within the Tla’amin Nation and b) throughout the province and Canada	18-month plan Long-term master plan
Provide legal expertise to the Tla’amin Nation and support the implementation of next steps on the basis of that guidance.	To equip the Nation to implement new policies and laws related to child and family services jurisdiction.	Tools, processes, information, and language that enables the Nation to pass new laws and develop related policies
Support the CWRC and the Nation to implement the 18-month plan as it is being developed, given the time-sensitive nature of this work.	To ensure the Tla’amin Nation is positioned to assert self-determination over the long-term.	Partnership table established between the Tla’amin Nation and the provincial and federal governments

Engage with thought-leaders, Elders, front-line practitioners, and community members to inform this work.	To be driven by Tla'amin people and knowledge at every step.	Engagement report(s)
Provide an ongoing, culturally guided evaluation of the process.	To be accountable to Tla'amin people and to the funder(s).	Evaluation framework Evaluation report(s)
Manage all of the above roles, and liaise between the Technical Team, CWRC, and Tla'amin Nation regularly.	To avoid duplication of efforts, eliminate gaps, ensure ongoing communication, and build internal capacity at the Tla'amin Nation	Communications and/or project management plan

3. Submission information

The successful applicant must meet the requirements set out in this RFP. Applicants shall submit the following information with their proposal:

- Executive Summary demonstrating an understanding of the RFP;
- Number of years the applicant/firm has been in business;
- Identification of key staff and roles that each of them would play in fulfilling the proposal;
- Resumes and locations for everyone to be assigned to the file;
- Summary of experience in working with First Nations and involvement in the communities;
- Two (2) to three (3) most recent First Nations clients **and** corresponding references;
- Overall cost estimate and hourly rates for each of the individuals to be assigned to the file, and a description of the basis, timing and terms of proposed billings.

Submissions must be a **MAXIMUM of EIGHT (8)** pages plus resumes and sample reports.

4. Evaluation

This section details all criteria against which proposals will be evaluated. Tla'amin Health reserves the right not to select any proposal.

Applicants should ensure they fully respond to all criteria to receive full consideration during evaluation. Tla'amin applicants are highly encouraged.

A shortlist of applicants may be contacted for an interview.

a) Criteria

Proposals not clearly demonstrating that they meet the following criteria may be excluded from further consideration during the evaluation process. Proposals for this RFP which meet all criteria will be evaluated as follows:

Criteria	Weight
Understanding of the requirements and completeness of proposal	10%
Qualifications and experience, including references	30%
Work plan and overall approach	30%
Cost estimates and rate schedule	30%
TOTAL	100%

5. Term

The contract will commence April 2022 and will be completed by December 2023.

6. References

Tla'amin Health will conduct reference checks of the successful applicant. Tla'amin Health will not enter into a contract with any applicant whose references, in the opinion of Tla'amin Health, do not confirm the information provided in the RFP.

7. Inquiries

Any inquiries regarding the services of the anticipated contract or the administrative details of the RFP are to be directed to:

Marlane Christensen, Health Director
marlane.christensen@tn-bc.ca

Email inquiries first please to be followed-up with a scheduled call if required